

**1. Name**

The Group shall be known as the GB3HV Repeater Group. (HVRG).

**2. Aims**

The aim of the Group shall be to support the operation of the GB3HV amateur television repeater.

**3. Membership**

Membership shall be open, subject to the discretion of the Committee, to all persons interested in the aim of the Group.

(a) Full members. Subscription-paying members.

(b) Student members. Student members must be under 25 years of age and in full-time formal education.

(c) Honorary members. Honorary Membership may be granted to any person, who, in the opinion of the Committee, has rendered outstanding service to the Group, either directly or indirectly. Such membership shall carry the rights of full membership but shall be free from subscriptions.

(d) The Committee shall have the power to expel any member whose conduct, in the opinion of at least three-quarters of the full Committee, renders that person unfit to be a member of the Group. No Member shall be expelled without first having been given an opportunity to appear in an online meeting with the Committee.

**4. Subscriptions**

(a) The annual subscriptions for membership shall be set by the Committee.

(b) All subscriptions shall be due and payable on May 1 each year. Members more than 1 month in arrears have no voting rights.

(c) A member shall be deemed to have resigned from the Group, if they are in arrears by more than 13 months.

(d) The Committee shall have the power to waive or reduce subscriptions in special circumstance for a period not exceeding two years at a time.

**5. Finance**

The Treasurer is to hold the Groups funds in a manner approved by the Committee. Non-routine expenditure must be approved by the Treasurer and at least one other Officer.

## **6. Membership of the Group's Committee**

The Group's affairs shall be administered by a Committee consisting of a minimum of three, preferably four Officers.

The Committee, in whom the Group's property shall be vested, shall, individually or jointly where appropriate, be responsible for and carry out the following functions.

- (a) The Repeater Keeper (Licence Holder) who may be an Officer of the Group.
- (b) A Chairman responsible for leading the Group is an Officer of the Group.
- (c) A Secretary who is an Officer of the Group will be responsible for:
  - (i) keeping a record of all formal meetings of the Committee and Group.
  - (ii) ensuring that all correspondence is correctly handled.
  - (iii) maintaining a master list of members and honorary members.
- (d) A Treasurer, who is an Officer of the Group will be responsible for:
  - (i) keeping the Group's accounts.
  - (ii) advising the Committee on all financial matters.
  - (iii) preparing the accounts for examination and presenting them to the Committee and Group Members annually.
- (e) Co-opted members, not more than two.

## **7. Committee standing orders**

- (a) Routine Committee business will be conducted by e-mail. Formal meetings will normally be held online. The quorum for the Committee shall be three.
- (b) Committee meetings, may be called by a Committee member or a vote by the Group membership.
- (c) The Committee shall arrange 3rd Party insurance cover as presented in the RSGB 'Beacon and Repeater' Insurance cover. This Insurance also provides Member to Member and Member to 3rd party cover for Group members when representing the HVRG, but the repeater and associated group equipment is not covered.

## **8. Annual General Meeting**

- (a) The Annual General Meeting shall normally be held during April each year. At least 21 days' notice shall be given to each member by e-mail.
- (b) The agenda for the meeting shall be:
  - (i) Apologies for absence
  - (ii) Minutes of the previous AGM
  - (iii) Chairman's report
  - (iv) Secretary's report
  - (v) Treasurer's report
  - (vi) Election of the new Committee
  - (vii) Election of Accounts Examiner
  - (viii) Other business

- (d) All items will be chaired by the Chairman in-place at the beginning of the meeting.
- (e) Nominations for Committee members will only be valid if confirmed by the nominee at the meeting or previously by e-mail.
- (f) Items to be raised by members under other business must be notified to the Secretary not less than 7 days before the AGM.

#### **9. Extraordinary General Meeting**

- (a) Extraordinary General Meetings may be called by the Committee or not less than 5 members of the Group, the date of the 'meeting' being the earliest convenient as decided by the Committee. At least 21 days' notice by e-mail must be given to the Secretary, who in turn shall give members at least 14 days' notice by e-mail of the agenda. No other business may be transacted at the EGM.
- (b) The quorum for the EGM shall be not less than 5 Group members and include not less than two Committee members.

#### **10. Amendments to the constitution**

The constitution may be amended only at an EGM called for that purpose.

#### **11. Winding up of the Group**

- (a) The decision to wind up the Group may be taken only at an EGM.
- (b) The funds and assets of the Group shall, after the payment of all outstanding debts, be disposed of as directed by members at the final EGM.

For INFORMATION:

Important Dates: Repeater Licence Renewal. .... Sept  
Insurance Renewal. .... end of April